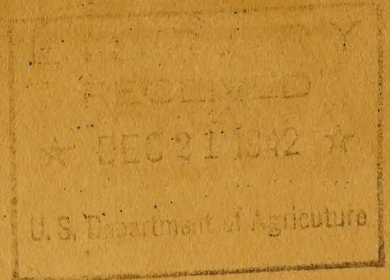


Form IR-42-9
Sept. 1, 1942

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT AGENCY
DIVISION OF SPECIAL PROGRAMS

Procedure for Examining Form SC-240 and
Supplement 1 thereto, Application for
Payment - 1941-42 Puerto Rican Sugarcane
Program



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The following instructions, "General Procedure for the Administrative Examination and Approval of Payments," shall be followed in examining Form SC-240 and Supplement 1 thereto, "Application for Payment," in accordance with provisions of the 1941-42 Puerto Rican Sugarcane Program, pursuant to the Sugar Act of 1937, as amended.

Determine in:	Explanatory Notes and Instructions	that:
<u>Section III</u>		
Item 1	An entry has been made.
Item 2	If the word "none" appears in items 2 and 8, then: A certification must be made on or attached to the application, signed by an accredited representative of the San Juan office of the Agricultural Adjustment Agency stating in effect that all the sugarcane covered by the application was planted prior to January 1, 1941.	If an entry appears: Entry in item 2 plus entry in item 8 must not exceed entry in item 1.
Item 3	If an entry appears in item 2, the entry in item 3 is equal to such entry except in cases where item 1 is not more than 100.0, in which case item 13 may be executed in lieu of item 3. If item 1 is 10.0 or less, the word "Yes" may appear in item 12 in lieu of either of the provisions set forth above.

Determine in:	Explanatory Notes and Instructions	that:
Section III (cont'd)		
Item 8	If an entry appears: Entry in item 8 plus entry in item 2 must not exceed entry in item 1.
Item 9	If an entry appears in item 8, the entry in item 9 is not less than 80.00 percent of such entry (which computed figure should have been entered above the word "acres" in item 9), except in cases where item 1 is not more than 100.0 when item 13 may have been executed in lieu of item 9. If item 1 is 10.0 or less, the word "Yes" may appear in item 12 in lieu of either of the provisions set forth above.
Item 4	<p>If entry in item 1 is more than 400.0, then:</p> <p>3-6- 3 Francisco Bermudez and Alvaro Morales, Joint Operators</p> <p>3-6- 13 Eulogio Cruz Velez</p> <p>3-6- 21 Emilio Diaz Rivers</p> <p>3-6- 22 Emilio Diaz Robles</p> <p>3-6- 23 Esteban Diaz</p> <p>3-6- 24 Felipe N. Diaz</p> <p>3-6- 26 Pedro P. Felix Ortiz</p> <p>3-6- 29 Tomas Flores</p> <p>3-6- 31 Luciano Garcia Ortiz</p> <p>3-6- 39 Jose Huertas Corcino</p> <p>3-6- 43 Luis A. Marchand and Manuel Mellado Roman Joint Oper- ators</p> <p>3-6- 48 Arturo Pico</p> <p>3-6- 54 Angel Rivera</p> <p>3-6- 55 Antonio Rivera Rodriguez</p> <p>3-6- 64 Union Protectora Barrio Puerto Real</p> <p>3-6- 65 Benigno Vega</p>	<p>If an entry appears in item 2: Entry in item 4 must be equal to not less than the greater of: (a) 150 pounds; or (b) 80 percent of the smaller of items 5 or 6, (which computed figures should have been entered above the word "pounds" to the left of the respective entries), <u>except</u> for appli- cations from the Island of Vieques, wherein entry must be equal to not less than the greater of (a) 75 pounds: or (b) 80 percent of the smaller of items 5 or 6 (which figures should have been entered above the word "pounds" to the left of the respective entries.)</p>

Determine in:	Explanatory Notes and Instructions	that:
Section III (cont'd)		
Item 10	If entry appears in item 8: Entry in item 10 must be not less than 100, <u>except</u> for applications from the Island of Vieques, wherein entry must be not less than 50.
	If entry in item 1 is more than 100.0 but not more than 400.0, then	
Item 7	If entry appears in item 2: Entry in item 7 must be not less than 400, <u>except</u> for applications from the Island of Vieques, wherein entry must be not less than 200.
Item 11	If entry appears in item 8: Entry in item 11 must be not less than 265, <u>except</u> from the Island of Vieques, wherein entry must be not less than 135.
	If entry in item 1 is more than 10.0, but not more than 100.0, then	
Item 7	If an entry appears in neither item 7 nor 11, item 13 must be executed. (The word "none" shall be considered as no entry).	If an entry appears in item 2: Entry in item 7 must be not less than 250, <u>except</u> for applications from the Island of Vieques, wherein entry must be not less than 125, otherwise item 13 must also be executed.
Item 11	If an entry appears in neither item 7 nor 11, item 13 must be executed. (The word "none" shall be considered as no entry).	If an entry appears in item 8: Entry must be not less than 165, <u>except</u> for applications from the Island of Vieques, wherein entry must be not less than 85, otherwise item 13 must also be executed.

Determine in:	Explanatory Notes and Instructions	that:
Item 13	If no entries appear in items 3 and 9, then the sum of the entries in column 4 must be an amount equal to at least \$1.00 per acre of the sum of the entries in item 2 plus item 8. This provision applies to applications from the Island of Vieques, also.
	If entry in item 1 is 10.0 or less, then:	
Item 12	If entry in item 12 is "Yes" any other entry (other than in item 1) appearing in Section III may be disregarded, unless inconsistent with item 1 (i.e., entries in other items indicating application of fertilizer to sugarcane land in excess of 10.0 acres).	The word "Yes" or "No" has been entered. If item 12 has been left blank, it should be considered as "No."
Item 7	If an entry appears in item 2 and the entry in item 12 is "no" or item 12 has been left blank and no entry appears in item 13, entry in item 7 must be not less than 250, except for applications from the Island of Vieques, wherein entry must be not less than 125.
Item 11	If an entry appears in item 8 and the entry in item 12 is "No" or item 12 has been left blank and no entry appears in item 13, entry in item 11 must be not less than 165, except for applications from the Island of Vieques, wherein entry must be not less than 85.

Determine in:	Explanatory Notes and Instructions	that:
Item 13	If no entries appear in items 7 and 11 and the entry in item 12 is "No" or item 12 has been left blank, the sum of the entries in column 4 is equal to at least \$0.50 per acre of the sum of the entries in item 2 plus item 8.
<u>Section IV</u>		
Item 1		
(a)	It is not necessary that an entry appear in either item 1b (i), 1(b), or 1 (d).	An entry should <u>not</u> appear if entries appear under item 2.
(b) (i)		
(b)		
(d)		
Item 2	It is not necessary that entries appear under item 2.	Entries should <u>not</u> appear if entries appear under item 1.
Item 2(c)	If 2(a) is 3 acres or less	No entry should appear in item 2 (c).
Item 2(d)	If 2(a) is 3 acres or less	Entry should be the amount shown in item 2(b).
Item 3	An entry has been made. The computed entry above the words "short tons" must be not less than the entry in 1(a) or 2(b), whichever is filled in. If the computed entry is less than the entry in 1(a) or 2(b) the application should be forwarded to the Program Operations Section.
Item 4	(a) If entries appear under item 1.	(a) Entry in item 4 must be: The lesser of item 1(a) or item 1(d).
	(b) If entries appear under item 2.	(b) Entry in item 4 must be the amount shown in item 2(d)
	If an entry appears in either item 5, 6, 7, 8, 9, 10, 11, or 12, the application shall be suspended. It is understood that application for payment for the 1941-42 program will not be based upon abandoned acres or crop deficiency.	

Determine in:	Explanatory Notes and Instructions	that:
Item 13	(Computed entry)
Item 14	(Computed entry)
Item 15	(Computed entry)
Item 16	(Computed entry)
<u>Section V</u>	(No signature should appear.)
<u>Section VI</u>	
Column 1	The name of the producer agrees with the name of the producer shown in Section VII, column 1 (or Supplement 1, column 1, if any).
Each line of column 2	A name (or the word "Unknown") appears opposite the name of the producer shown in column 1.
Each line of column 3	An address (or the word "Unknown") appears opposite the name of the laborer (or the word "Unknown") shown in column 2.
Each line of column 4	An amount has been entered opposite the name of the laborer (or the word "Unknown") shown in column 2.
<p>If a name appears in column 2, or the word "Unknown" appears in column 2 or column 3, an amount of unpaid wages must be shown in column 4. If an entry (either a name or the word "Unknown") appears in either column 2 or 3, an entry must appear in both. If both the name and address of a laborer is shown, the application shall be suspended to the Program Operations Section, Northeast Division, for further consideration.</p>		

Determine in:	Explanatory Notes and Instructions	that:
Each line of column 5	No entries should be made in this column, but if entries have been made in this column by the field, they should be disregarded.
Section VII and Con- tinuation Sheets, Supplement 1, if any.....	Determine that each producer whose name appears in column 1, Section VII or in column 1 of Supplement 1 when applicable, has signed in the space provided. If such signature is by mark, the signature of the witness must appear in the space provided. The name and address of a designated beneficiary may or may not be shown in the space provided opposite the signature of the producer.	
Column 1	The name of at least one producer is shown.
Column 2	If such address is not legible, refer to the United States Official Postal Guide for the correct spelling.	An address has been entered opposite the name of each producer shown in column 1.
Column 3	A percentage figure must have been entered opposite the name of each producer shown in column 1 even for cases involving only one producer. The sum of such percentage figures must equal 100 percent.
Column 5	The amount shown agrees with the entry in each line of column 4, Section VI, opposite the producer shown in column 1, Section VI, corresponding with the name of the producer shown in column 1, Section VII.

Determine in:	Explanatory Notes and Instructions	that:
Each line of column 6.....	Entry in column 4 minus entry in column 5 equals entry in column 6.
	Determine that the totals of the entries in column 6, Section VII (including the total of the entries in column 6 of Supplement 1, if applicable) and in column 4, Section VI, equals item 16, Section IV, (except differences due to the rule of fractions - not to exceed \$0.10.)	
<u>Section II</u>	Section II may or may not be executed. If such section is executed, the signature of the producer-processor must agree with the signature of the producer in Section VII.	
<u>Section VIII</u>	<ol style="list-style-type: none"> 1. The date the application was filed in the San Juan office has been entered in the first space provided for a date. 2. The signature of a representative of the Agricultural Adjustment Agency, and the date of the signature have been entered in the spaces provided. (The date on the second line must not be prior to that on the first line.)
	<p>The following representatives of the Agricultural Adjustment Agency are authorized to sign in Section VIII of the 1941-42 Puerto Rican Sugarcane Applications:</p> <ol style="list-style-type: none"> 1- Rodulfo Quinones 2- Modesto A. Ortiz 3- Raul V. Figueroa 4- Rafael Ramon 5- Luis A. Bartolomei 6- Jose E. Carrasquillo 7- Esteban V. Martinez 8- Manuel de Llovio 9- Mariano Fort 	